



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Lakhimpur Girls' College
• Name of the Head of the institution	Dr. Surajit Bhuyan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03752295014
• Mobile no	9435086064
• Registered e-mail	lgcollege72@rediffmail.com
• Alternate e-mail	iqaclgc72@rediffmail.com
• Address	P.O. Khelmati
• City/Town	North Lakhimpur, Dist- Lakhimpur
• State/UT	Assam
• Pin Code	787031
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University																		
• Name of the IQAC Coordinator	Dr. Bhupen Chutia																		
• Phone No.	03752295014																		
• Alternate phone No.	9435189532																		
• Mobile	7086670293																		
• IQAC e-mail address	lgcollege72@rediffmail.com																		
• Alternate Email address	iqaclgc72@rediffmail.com																		
3. Website address (Web link of the AQAR (Previous Academic Year))	https://lgcollege.ac.in/data/page/aqar-list/																		
4. Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://lgcollege.ac.in/data/page/academic-calender/																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>77</td> <td>2004</td> <td>01/09/2004</td> <td>31/08/2009</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.01</td> <td>2014</td> <td>01/10/2014</td> <td>30/09/2019</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	77	2004	01/09/2004	31/08/2009	Cycle 2	A	3.01	2014	01/10/2014	30/09/2019	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B+	77	2004	01/09/2004	31/08/2009														
Cycle 2	A	3.01	2014	01/10/2014	30/09/2019														
6. Date of Establishment of IQAC	01/01/2005																		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mridul Buragohain	Micro Grant for Foldscope	DBT	2018 (Two Year, Last Installment)	86,222
Lakhimpur Girls' College	Fee Waiver (under Pragyan Bharti)	State Government	2020-21	75,30,061
Lakhimpur Girls' College	Laboratory Equipment	State Government	2020-21	2,40,000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	2		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> If yes, mention the amount 			

11. Significant contributions made by IQAC during the current year (maximum five bullets)
<p>1. Publication of Interdisciplinary Research Journal named "KANCHIOLI-???????" (ISSN: 2583-0740). 2. Promotion and use of the alternative Class platform/Apps (Such as Google Classroom, Quizizz, Kahoot, Edmodo, Hot Potatos, Zoom, Google etc.) to cope up with a prevailing situation created by COVID-19. 3. NList (Inflibnet) was</p>

renewed on 20/12/2021. 4. Digitization of Central Library is completed. 3. Renewal of Nlist. subscription and promotion of Research environment in college by giving individual User ID to teachers of the college.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. An Interdisciplinary Research Journal will be published.	1. Journal named "KANCHIOLI-????????"
2. Preparation for Cycle-III NAAC Accreditation will be boosted.	2. Subscription of NList (Inflibnet) was renewed on 20/04/2021 and individual user IDs were given to faculty members.
3. Subscription of Nlist will be renewed and Research Culture in the College will be promoted.	3. Construction of Girls' Hostel Building is completed.
4. Institutional Infrastructure/Building will be enhanced and the Central Library of the college will be digitized.	4. Renovation of Library Building and Digitization of Library is completed with RUSA assistance. The library is equipped with Soul 2.0 and dSPACE.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	08/02/2020

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	17
File Description Data Template	Documents View File
2.Student	
2.1 Number of students during the year	1501
File Description Institutional Data in Prescribed Format	Documents View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	705
File Description Data Template	Documents View File
2.3 Number of outgoing/ final year students during the year	205
File Description Data Template	Documents View File
3.Academic	
3.1 Number of full time teachers during the year	57
File Description Data Template	Documents View File
3.2 Number of sanctioned posts during the year	57
File Description Data Template	Documents View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	42
4.2 Total expenditure excluding salary during the year (INR in lakhs)	39.73
4.3 Total number of computers on campus for academic purposes	92

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is running under Dibrugarh University. Hence, the curriculum is prepared and planned by the University. As per as the delivery and implementation of the curriculum is concerned, the responsibility becomes collective. University through its Academic Calendar prepares and set the tentative dates, time and duration for delivery and implementation of the curriculum. However, College enjoys limited autonomy concerning the implementation of the curriculum. Curriculum implementation includes lectures, seminars, practicals, group discussions and so on. College, in its Academic Council meetings, decides about how and when the curriculum set by the University is to be implemented. Routines are prepared; dates and times are set by the college for internal examinations. Academic Council meetings are called on to assess the progress of the curriculum covered and on the basis of it, decisions are made for smooth completion of the curriculum. Meetings are also summoned to analyze and understand the results of the students in final examinations and on the basis of it, decisions are taken. Systematic documentation of the curriculum delivery is made by the respective departments such as displaying of class routine, routine for sessional Examinations, records of sessional examinations etc. Apart from the departments, College centrally maintains the record of mark sheets of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lgcollege.ac.in/data/page/academic-calender/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic session begins with form fill-up (both online and offline) and admission along with an inaugural address of the principal. The admission process incorporates a career counseling session by Career Counseling Cell, in order to familiarize the newly admitted students with the courses offered by the college. Classes commenced after the notification of the class routine came out. Classes continued till the announcement of lockdown. However, online classes had been taken place after the notification came out from

the university. The first sessional examinations for the odd semesters have been conducted on time. Internal Assessments for students were conducted to discuss the issues and the ways to give the solution. The second sessional examination of undergraduate courses and terminal examination of HS classes were also conducted as per the university academic calendar. After evaluation of the second sessional examination, again the issues were discussed among the teachers. Every department of the college evaluated assignments as it is a part of the continuous evaluation process. The examinations of many odd semesters could not complete offline due to the announcement of lockdown. The COVID pandemic had interrupted many activities of the college. The classes of even semesters were taken online mode during those days. As only limited officials were permitted to perform their duties in the college as per DDMA guidelines, therefore even sessional examinations were conducted in online mode.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lgcollege.ac.in/data/page/academic-calender/

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As the college is affiliated to Dibrugarh University, there is less scope for the college in integrating cross-cutting issues relevant to Gender, Human Values, Professional Ethics, Environment and Sustainability into the curriculum. The university makes the syllabus of every department keeping its eye on such issues. However, the college itself also takes several initiatives to deal with issues of professional ethics, gender, human values, environment and sustainability. The unit of the National Service Scheme (NSS) of the college often takes different initiatives related to human values, gender issues, environment and sustainability. The unit of the National Cadet Corps (NCC) has been active since it has been started in the college. This active NCC helps in breaking gender stereotypes among the students. The observation of Environment Day, Teacher's Day, Human Rights Day, Women's Day, Constitution Day etc, give a positive message among the students as well as in the society. The departments which undertake field study give immense opportunity to the students to interact with the people. Such study has certainly deepened the knowledge on gender issues, human values as well as on the environment. The college also organises yoga competitions, games and sports as well as cultural competitions in the college

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

07

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

174

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may **B. Feedback collected, analyzed**

be classified as follows

and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

590

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

192

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced (bright) and slow learners are identified with the help of in-semester and end-semester assessments (previous semester). The departments assess the learning levels of the students with the help of classroom activity, questioning session, sudden test and in-semester tests. Quiz competitions on various topics are also

organized by the departments to assess the learning levels of the students. Group discussion is also one of the fruitful methods to know the learning level of the students where different topics are chosen, each member of the group has the opportunity to express topic based knowledge and teacher is one of the mediators of the session.

For the advanced learners, career counselling, discussion on advanced topics, group discussions and seminars are organized at departmental level. Also encourage them to write articles, papers and present papers in seminars and participate in inter-college, state and national level competitions. Similarly for the slow learners, remedial or extra classes are arranged. Group discussions are organised for peer-to-peer learning. Academic counselling is provided by the subject teachers. Parent teacher meets are organized to convey academic record or progress of their wards and seek assistance from the parent side.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1501	57

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic departments focus more importance on student centric methods rather than teacher centred methods. The departments organize various extension, community oriented, outreach programmes making students as active participants, so that students can build self-confidence, learn about themselves, understand the perspective of others and the community, acquire diverse experiences, build a sense of harmony and motive of dedication towards the locality.

In addition to the theoretical knowledge, departments are striving for creating learning environment where students can able to acquire knowledge by doing or from direct experiences. Similar to the science departments, in arts stream also, laboratories are available; for example, Psychological laboratory, Laboratory of Home Science, Language Lab, etc. In these laboratories, students have the opportunity to connect their theoretical knowledge taught in classroom to acquire hands on experience or practical work.

Besides, the departments adopt problem centric approaches by assigning field based study, projects to the students as part of in-semester or end-semester assessment; for which prescribed methodologies are taught beforehand. Topics or problems are chosen from societal, economic, political, geographical, cultural, health related issues or from physical sciences. Students have to visit the field, face the reality, understand the problem, identify the causes followed by suitable methodology and opine recommendations for betterment or solutions of the problems.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is consistently pursuing in building a sound IT infrastructure for the utilization in Teaching Learning Process. Every department has not less than one Computer and LCD Projector. For the enormous size halls, adequate sound systems are provided for effective communication. Entire college campus is covered by Wi-Fi Web Network with data transmission 100 MBPS. There is additionally one focal smart digital classroom in the college.

To convey the learning experiences, faculty members use PPT, Video clippings, films, and so forth. For getting advanced and exceptional information, faculty members take the advantages of e-resources.

This is appropriate to make reference to that the world is coming over the Covid19 pandemic. During the lockdown period which stays over one year, the college and explicitly every teacher had to keep alive the teaching process for the students with the assistance of ICT. Notwithstanding the College ICT Framework, every teacher has

PCs, tablets with web connectivity in their own level and prepared themselves how to run online classes utilizing distinctive e-class/meeting platforms, how to use them for effective communication and to make interesting the teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

57

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Lakhimpur Girls College is affiliated to Dibrugarh University; as such the college follows the guidelines of Dibrugarh University in conducting examinations and evaluation. In every year, the University issues Academic Calendar for the General Degree Colleges and Institutes affiliated to the University. Following the academic calendar, notifications for 1st and 2nd Sessional Tests are issued by the college, set the question papers by the concerned departments of the college and examinations are conducted.

For making the internal assessment more transparent, Notifications of obtained marks in internal assessments including in assignments, seminars and group-discussions, are displayed in departmental notice boards. Records pertaining to internal assessments like, attendance

sheet, question papers, evaluated answer scripts, mark-folios are kept by the Head of Departments which can be checked by the students, their parents and academic audit team.

Academic counselling is conducted based on the students' progression. Assessment of mid-semester Feedbacks received from students is done by the departments. Students performance review meeting along with parent's meets are organized in departmental level. Remedial classes are arranged if needed. Finally, internal assessment marks are supplied to the University for declaration of end-semester Results.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has adopted the following mechanisms to deal with grievances pertains to internal examinations;

First of all, obtained scores are displayed in the departmental notice boards and evaluated answer scripts are shown to the students. If there is any grievance from student side, she (institute of girl education) can approach the class teacher or Head of the department.

1. Answer scripts of the student who lodged the grievance are re-evaluated by the same or another teacher of the department and intimate the marks to the student within 2- 3 days.
2. Students performance review meeting along with parent's meets are organized in departmental level.
3. Academic counselling is provided by the departments based on students' progression.
4. There is a structured individual Feed-back System in each department.

Still there is any unresolved grievance, same is referred to the Vice Principal/Principal through the Head of the Department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme and course outcomes are the pre-defined goals and objectives expected to be achieved by the students at the end of completion of a programme or a course. For all the programmes and courses offered by this college, programme or course specific outcomes are clearly stated and uploaded in the college website. POs and COs are circulated among all the departments and teachers before introducing a new Programme or Course. Similarly for the existing Programmes and Courses, POs and COs are communicated to the departments, teachers and students before starting the session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://lgcollege.ac.in/data/page/course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Lakhimpur Girls College is affiliating to Dibrugarh University; as such the college follows the guidelines of Dibrugarh University in conducting examinations and evaluation. The attainment level of Programme Outcomes (POs) and Course Outcomes (COs) are evaluated following the criteria prescribed by the University.

For the purpose of evaluation, both internal and end-semester examinations are conducted as prescribed by the university. Internal assessment is done by the concerned departments of the college following the academic schedule issued by the University. For Internal Assessment, 20 % mark is earmarked for theory portions. The criterion of distribution of the above 20% marks is as under:

Sl No	Activities for Internal Assessment	Distribution of Marks (Max)
1	For Sessional Activities (teacher may assign and assess any one of the following) <ul style="list-style-type: none"> • Group discussion on any topic of the course • Debates on various contents of the course • Presentation of seminar paper on various contents of the course • Assignments on the relevant topic of the course 	5%
2	For Sessional Tests (2 nos., each sessional test carries 5% marks)	10%
3	Attendance during the session	5%
	Total marks earmarked for Internal Assessment =	20 %

30 % mark is earmarked for practicals where practicals are assigned alongwith theory or practical is the part of a paper.

End-semester examinations for all affiliated colleges are conducted by the Dibrugarh University under their supervision. Arrangements for evaluation of Answer-script are also made by the University following their set procedures and finally, the University declares the End-semester results centrally.

Grading Pattern (Letter Grade with meaning of Grade Point)

O = Outstanding = 10 (Marks securing above 90%)

A+ = Excellent = 9 (Marks securing above 80 to 90%)

A = Very Good = 8 (Marks securing above 70 to 80%)

B+ = Good = 7 (Marks securing above 60 to 70%)

B = Above Average = 6 (Marks securing above 50 to 60%)

C = Average = 5 (Marks securing above 40 to 50%)

P = Pass = 4 (Marks securing from 30 to 40%)

F = Fail = 0 (Marks securing below 30%)

Abs = Absent / Incomplete = 0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

205

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://lgcollege.ac.in/uploads/files/Annual_Report_2020.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://lgcollege.ac.in/uploads/files/SSR_LGC_2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In order to create an ecosystem of creative learning and innovative techniques, Lakhimpur Girls' College adopts various teaching-

learning methods. The following are the methods adopted by the college:

1. Invited lectures: The college organizes various talks and lectures by eminent personalities in the college now and then in order to make the students aware of various issues in the field of humanities as well as sciences. On the 24th of February, 2021, Sri Kuladhar Saikia, President, Assam Sahitya Sabha and Kumar Dipak Das, President, Assam Natya Sanmilan visited Lakhimpur Girls' College and had an interactive session with the students and teachers.

2. Lecture series: With the help of IQAC, Lakhimpur Girls' College, seventeen one-day webinars and one three-day webinar were successfully conducted during the period of lockdown. The crux of the webinar series was the idea to make the lockdown productive for the students and to continue the academic atmosphere in the college. Listed below are the details of webinars conducted:

a. Lecture 1(12th June, 2020)in association with Gonit Sora.Topic : Game Theory : "Can there be a Theory to play Game?" By Dr. Surajit Borkotoeky, Professor and Former Head, Department of Mathematics, Dibrugarh University.

b. Lecture 2(18th June, 2020) in association with the Department of Chemistry and History: "How to Beat Stress and be Motivated?" By Ms. Shanti Pise, Senior Teaching Assistant, IISER, Pune.

c. Lecture 3(22nd June, 2020) in association with the Department of English: "Literature in the Times of Crisis" by Prof. Debarshi Prasad Nath, Department of Cultural Studies, Tezpur University.

d. Lecture 4(24th June, 2020)in association with Adventure Destination: "Nature and Youth" by Forest Man of India, Padmashree Jadav Payeng.

e. Lecture 5(29th June, 2020)in association with the Department of Political Science: "COVID19 and International Politics" by Prof. Mahendra P. Lama, Jawaharlal Nehru University, Delhi.

f. Lecture 6(29th June, 2020) in association with the Department of Political Science : "Human Trafficking in the Context of COVID-19" by Mrs. Padmini Brahma, Social Activist.

g. Lecture 7(30th June, 2020) in association with the Department of Home Science: "Mental Health Challenges during COVID-19 pandemic" by Dr. Mythili Hazarika, Associate Professor, Department of Psychiatry,

Guwahati Medical College and Hospital.

h. Lecture 8(1st July, 2020)in association with the department of History: "Effective Online Teaching by Prof. John Jose", Department of Computer Science and Engineering , IIT, Guwahati.

i. Lecture 9(4th July, 2020) in association with the department of Education: "Research Methodology preparation and Standardization of Research Tools" by Prof. Manashee Gogoi and Prof. Mukut Hazarika, Department of Education, Dibrugarh University.

j. Lecture 10(7th July, 2020) in association with the department of Geography : "Application of Remote Sensing and GIS in Earth Science" by Dr. Ashim Sattar, Postdoctoral Researcher, University of Drayton, USA.

k. Lecture 11(8th July, 2020)in association with the department of Chemistry, Botany and Zoology: "How to read Scientific Literature and an Introduction to project "MANAV" by Dr. Aparna Harshal Wadavlikar, Consultant , Science Communication and Public Engagement , MANAV Human Atlas Initiatives, IISER, Pune.

l. Lecture12 (9th July, 2020) in association with the department of English : "A Career Option: Freelance Copyediting (Scholarly Publications)" by Mr. Ratul Hazarika and Ms. Ananya Borgohain, Freelance Copyeditor, Mumbai.

m. Lecture 13(10th July, 2020) in association with the department of Philosophy: "The current COVID-19 Pandemic and the need for Philosophical perspective" by Mr. Prodip Khataniar , Retd. Associate Professor and Head, Department of Philosophy , Cotton University.

n. Lecture 14 (10th July, 2020) in association with the department of Mathematics and Gonit Sora: "The Congruent Number Problem and Elliptic Curves" by Prof. Anupam Saikia, Department of Mathematic, IIT, Guwahati.

o. Lecture 15(13TH July, 2020) "The Relevance of Humanities in an Age of Science" by Mr. Aloy Buragohain, Former Research Fellow, European Research Council Project, Darmstadt University of Technology.

p. Lecture 16(14TH July,2020) "Self-learning , innovation, music and independent -turning your hobby/passion into a career" by Mr. Jatin Sharma , Music Composer, Director and Sound Engineer, Mumbai and Ms. Rupjyoti Devi , Playback Singer, Mumbai.

q. Lecture 17(1st August, 2020) organized by Sahitya Chora :
"Distorted History, Social Media and Contemporary Society" by Prof.
Rajib Handique, Head, Department of History, Gauhati University.

Along with these webinars, a three-day International Webinar from 27th July, 2020 to 29th July, 2020 was also organized by the Department of Physics, Lakhimpur Girls' College. The Topics are as follow: i. Large Deviations in Non-Equilibrium Systems by Dr. Sanjib Sabhapandit, Professor, Raman Research Institute, Bangalore. ii. Concept of Time by Dr. Kishore Baruah , Senior Technical Officer, Department of Physics, Tezpur University. iii. Cosmology and Dark Matter in Introductory Level by Ishwita Saikia, PhD Research Scholar, Southern Methodist University, Dallaas, Texas, USA.

3. Awareness programme on health : The Womens' Cell of Lakhimpur Girls' College organized a lecture session on the 2nd of March, 2021 on Horticulture and Breast Cancer. Mrs. Jyotshna Das, renowned horticulturist of Lakhimpur, delivered a lecture on the horticulture and its practices as well as future prospects of this discipline. The second lecture was delivered by Meera Das , HoD, Department of Hindi, Lakhimpur Girls' College on breast cancer. Sharing her personal experiences of fighting cancer, Mrs. Das talks about the preventive measures for cancer. Moreover, she also threw light on the importance of courage and will power as prime factors that help one fight back this deadly disease.

6. Extension programmes : Every department of the college undertakes extension programmes to make the students familiar with the realities of the societies. This also helps the students to learn the social-economic and political scenarios of the society. This year on the 13th of February, 2021, the department of Anthropology in collaboration with Red Ribbon Club, Lakhimpur Girls' College organized a free blood group identification and blood donation camp at Angarkhowa Chariali High School, Lakhimpur.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to sensitize the students to various socio-economic and political issues, Lakhimpur Girls' College undertakes several extension activities in the neighbourhood communities and areas. The programmes are as follow:

1. National Legal Service day was observed in collaboration with District Legal Service Authority on 9th of November, 2020. The programme focused on empowering women on legal issues.
2. The NSS Unit of Lakhimpur Girls' College organized a Road Safety rally titled " Sadak Suraksha Jeevan Suraksha" on 13th February, 2021 on the occasion of National Road Safety Month.
3. The department of Anthropology organized a Free Blood Group Identification Camp ad Blood Donation Awareness Programme in Angarkhuwa Chariali High School on 13th February, 2021.
4. An AIDS awareness camp was organized at the college campus in association with AIDS Control Society, Lakhimpur on 3rd March, 2021.

5. The department of Home Science in association with PNB and RBSETI organized a training programme on life skills and entrepreneurship from 18th to 29th February 2021 in the college campus.

6. The Eco club , Lakhimpur Girls' College organized an extension programme at Collegiate High School, Lakhimpur on the 20th of February , 2021 and at Lakhimpur Girls' Higher Secondary, Lakhimpur on 4th March, 2021. The programmes titled as "Sanskar : Manuhe Manuhor Babe" focused primarily on creating awareness on witch hunting and superstitious beliefs and practices. The Principal along with many faculty members took part in the programmes.

7. A voter's awareness cycle rally was organized by the department of Political Science in collaboration with 72 AssamGirls(I) Coy NCC, Lakhmpur Girls' College to Panigaon and Ronganadi, two nearby rural areas of Lakhimpur district. Two more voter's awareness camps were held at the college campus on 11th March, 2021 and 24th March, 2021 in association with District Administration and Mr. Rakesh Barik, the first para cyclist of North east India, respectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Lakhimpur Girls' College has adequate infrastructure and physical facilities for the smooth conducting of the teaching-learning process. These facilities are arranged to enhance academic excellence according to its vision and strategic objective. It may be categorized as under i) Teaching -learning Resources i.e. infrastructure required for the classroom, library, laboratory, computer equipment, computer center, digital classroom, conference hall, etc. ii) Teaching-learning support facilities like hostels, Canteen, Gymnasium hall, Sports ground, Indoor stadium, etc. iii) Utility facilities like safe drinking water, girls' common room, power generator, sanitary Napkin dispenser. The daily classes are scheduled for optimal utilization of the physical classroom infrastructure. Computer equipment like projectors, smartboards,

digital markers, pointers, etc. are commonly used during the time of the seminar/workshop presentation and day-to-day classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To focus on the importance of extracurricular activities in an educational institution, Lakhimpur Girls' College has been taking well initiative for the establishment of adequate cultural and sports facilities over the years. The institute also encourages and facilitates the students to take part in different cultural and sports activities, like the annual college week sports and cultural competition, inter-college sports, and cultural championship of different events organised by affiliating university. Each and every year the college students participate in the intercollege cultural festival. There is a secretary of Cultural portfolio in college student union and a professor-in-charge of cultural department, who are jointly work for holistic development of cultural side. The students enthusiastically participated in several cultural events like singing, dancing, drama, etc. Similarly, the college has also appointed three professors-in-charge for three sports facilities, i.e. one for Indoor games, one for Outdoor games, and another for gymnasium for taking the responsibilities of proper use and maintenance of sports facilities of the college. A qualified yoga instructor also requited by the college so that students of the college may learn yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Classrooms-39, Seminar halls-1, Smart classroom-5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21,05,109.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Lakhimpur Girls' College central library is fully automated from the current year, using SOUL 2.0 software which is developed by INFLIBNET, Gandhinagar, Ahmedabad. The LGCC library also has the 'D-Space' digital library software. It has been installed to organise, manage and provide access to institutional repositories and other digital versions of resources viz. college magazine, college annual News Letter, etc. have been stored and made easily accessible to the users. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. The committee periodically takes stock of the functioning of the library. To ensure the return of books from the students' end, it is made compulsory for the students to collect 'Library clearance certificate' before semester examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://lgcollege.ac.in/data/page/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,04320.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Teachers= 11 per day, Students = 45 per day

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has provided an emphasis on the maintenance and utilization of IT facilities to ensure efficient functioning. Computer maintenance is done regularly and non-repairable systems are disposed of. There is an IT Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The Committee takes stock of the IT infrastructure of the college and is responsible for timely up-gradation of the IT resources as and when necessary. The college has about 92 computers, 3 computer labs, 9 internet-connected systems with 100 MBPS bandwidth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

92

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34,41,779.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic, and support facilities - laboratory, library, sports complex, computers, classrooms, etc. Maintenance and utilization of laboratory infrastructure and facilities: Every department maintains a stock register of the goods utilized and purchased. The maintenance of lab equipment and chemicals is done by the HOD's of the concerned departments. The purchase of laboratory equipment and other chemicals, specimens, etc. is done by the college office inviting open quotation as per requirement sent by the HOD. Major constructions are supervised by the Planning Development and Construction Committee of the college while minor repair works are done under the supervision of the concerned department. Maintenance and utilization of Library: Every year the Librarian of the Central Library of the college collects the list of required books from departments through the HOD of the concerned department. There is a Library Committee which is responsible for making necessary

purchases as per recommendations received from the teaching departments of the college. The committee periodically takes stock of the functioning of the library. To ensure the return of books from the students' end, it is made compulsory for the students to collect 'Library clearance certificate' before semester examinations. Maintenance and utilization of sports facilities: The concerned Secretaries of LGCSU and Professor in Charge of Indoor Games, Outdoor Games, and Gymnasium take responsibility for the proper use and maintenance of the sports facilities like Badminton court/ Volleyball court / TT Courts /Gym. There is a Purchase Committee of the college for making necessary purchases as per recommendations received from the games and sports sections of the college. Maintenance and utilization of IT facilities: Computer maintenance is done regularly and non-repairable systems are disposed of. There is an IT Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The Committee takes stock of the IT infrastructure of the college and is responsible for timely upgradation of the IT resources as and when necessary. Student support and welfare: There are sub-committees for canteen, hostel management, anti-ragging, health care, stress management, which works for the welfare of students when needed. The health Care Unit in College Campus provides necessary first aid treatment to the Students during college hours. The Health Care Unit is run by a Doctor, hostel superintendent, and a hostel caretaker on regular basis. students as well as to conduct Yoga sessions for the students in association with the Yoga cell of the college. Academic support: College follows the syllabus prescribed by the parent university, Dibrugarh University. End semester examinations are conducted as per time table given by Dibrugarh University. Academic support to the students is also provided by conducting tutorial sessions and remedial classes. In the last year of degree courses, the college provides full support to the students to carry on their project works as per their requirement for the successful and timely completion of their project works

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1775

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Administrative bodies/committees of the institution Students Council named as Lakhimpur Girls' College Students Union is an elected body and the representatives of the students of the college. Members of

the Council are involved in various administrative, financial and academic activities of the college. They, along with the administration, organise all events of National importance such as Republic Day, Independence Day, Voters Day and so on. They organise College Week in the month of January. In the college week, sports (Race, Badminton, Kabaddi, Volleyball etc.), Cultural (Dance, Singing, One Act Play etc.), literary (Recitation, Extempore Speech etc.) and debating competitions are organised to nurture and cherish the budding talents of the institution. Similarly, they organise Swaraswati Pooja with lots of enthusiasm and joy. Other important events organised by the students' council include celebration of Sankardev tithi and Fateha Doaz Daham. Every year, on 5th September, they also organise Teachers' day and felicitate the teachers for their contribution to their life and development of the society. They also organise Freshers Social to welcome the newcomers of the college and help them in integrating with the college environment. Students of the college, particularly the Executive members of the Students' Council are represented in a number of bodies/committees of the college. Some of the important bodies/committees where they are represented are given below:

1. Anti-ragging committee
2. College Students' Election Committee
3. Grievance and Redressal cell
4. RUSA Project Monitoring Unit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Lakhimpur Girls' College Alumni Association contributes to the overall development of the college through financial as well as other support services. Alumni Association, through its departmental Alumni Associations, participates in different academic works including daily classes. The Alumni Association of the college donated a Cycle Stand for students in the year 2013. Presently, Association is planning to register itself under Registration of Societies Act 1860 shortly. Every year, outgoing students of the college register themselves as alumni through the college portal and become a part of the college even after their departure. They serve as ambassadors of the college to the far-flung areas of the region and thereby contribute to the overall development of the college as well as the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Being one of the first educational institutions for women situated in the North Bank of Assam, the major objective of Lakhimpur Girls' College is to illuminate the society in regards to women's education, their right to financial freedom and economic independence. In order to achieve this, the college organizes various workshops, seminars and provisions for vocational courses in order to make the students achieve a stable career.
- Keeping in mind the new trends and prospects of education, the college takes pride in being up-to-date with the changing models of education. This can be seen with the adoption of the CBCS in the curriculum.
- The college also has a mission to make the campus an environment embedded in research. To make the college a research-engaging environment, the college strives to make the faculty take part in innovative projects. This can be witnessed through the e-journal of the college, "KANCHIOLI-???????? (ISSN: 2583-0740)", thereby urging the members of the college to participate in research-based work.
- In accordance to the vision of building a proper infrastructure for the betterment of each and every major stakeholders of the college, Lakhimpur Girls' College has constructed language laboratory, digital room and new classrooms.
- In order to achieve sustainable development, the college also actively participates in maintaining a concord between the members of the college and the natural environment of the campus. The college takes pride in the proper maintenance of the landscape and the gardens, thereby preserving an eco-friendly campus.

File Description	Documents
Paste link for additional information	https://lgcollege.ac.in/data/page/mission-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Lakhimpur Girls' College takes pride in being receptive to the process of decentralization in various activities of the college, which is possible through the strong and effective cooperation between and participation of the various committees and administration of the college.

CASE STUDY OF THE COMMITTEE OF STUDENTS AID FUND, LAKHIMPUR GIRLS' COLLEGE:

- The disbursement of funds to students in need of financial assistance is decided by the Students Aid Fund Committee, through the process of decentralization.
- Decentralization is practiced through the committee by effectively curbing down biases, prejudices and any other sort of official hierarchy, thereby extending equal opportunities to the students who are in dire need of financial support.
- The four-member committee consists of the teaching staff of the college, along with the assistance of the non-teaching staff, which is formed by the Principal of the college. The Principal has no further authority and jurisdiction over the functioning of the committee.
- The committee decides on the students in due of the financial aid, through their income certificates and previous year report cards.
- The capital for the fund is collected during the admission process of the students. The percentage of amount to be taken from the admission fee for the fund is decided by the committee itself. Therefore, the cooperation of the students' body is equally important.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of Lakhimpur Girls' College orients toward the vision, mission and objective of the college, which are always taken into account in every decision-making process of the college. Most

of the decisions are taken based on the following areas which are chalked out from the visions and missions of the college:

1. Academic infrastructure
2. Curriculum planning and design
3. Research activities
4. Teachers' progress and development
5. Sustainable and green campus

For the session 2020-21, the following plan of action was chalked out for college.

1. An Interdisciplinary Research Journal will be published.
2. Preparation for Cycle-III NAAC Accreditation will be boosted.
3. Subscription of Nlist will be renewed and Research Culture in the College will be promoted.
4. Institutional Infrastructure/Building will be enhanced and the Central Library of the college will be digitized.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the college consists of the Governing body, the Principal, the teaching staff, the non-teaching staff and the students of the college. The various levels within the college administration is described below:

1. The Governing Body is a major stakeholder of the college. The members are in constant contact with the Principal for decisions pertaining to finance, recruitment of new faculty, infrastructure and other college-related issues and programmes, mainly focusing on the comprehensive development of the college.
2. The Principal is constantly assisted by the Head of the Departments of the college, the other teaching staff as well as the non-teaching staff.
3. The Vice Principal is directly under the Principal of the

college. They act as the Principal in-charge and might take necessary decisions for the college whenever necessary. The Vice Principal is the head of all the academic responsibilities of the college.

4. The Head of the Department supervises the smooth operation of the respective departments. In order to achieve this, meetings on a regular basis are conducted at the departmental level. Decisions pertaining to the department which are related to both the curricular and extra-curricular activities are taken in these meetings presided mostly by the heads.
5. The College also has the IQAC, which strives to achieve quality enhancement. The IQAC has an integral part towards the implementation and maintenance of the overall quality of the institution.
6. The Student Council is headed by the president who is elected democratically by the students. Along with the president, there are several other leaders of the council whose objective is to prioritize the betterment of the students. Meetings are held by the council to discuss on student-related issues and the organization of extra-curricular activities in the college.
7. The student council works along with the various committees of the college. The committees created mainly deal with issues pertaining to management, administration, cultural, academic and general problems and concerns of the members of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://lgcollege.ac.in/data/page/organogram-of-lakhimpur-girls-college/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes pride in providing several benefits to its members, both teaching and non-teaching. Some of them are listed below:

1. For Teaching Staff:

- Leave benefits as per the Government of Assam.
- Retirement benefits as per the Government of Assam.
- Staff common room with washrooms.
- Canteen facilities.
- Outdoor and Indoor sports facilities.
- IQAC room.
- Staff Parking area.
- Library facilities.
- Clean drinking water facilities.
- Departmental rooms with ICT facilities.

2. For Non-teaching Staff:

- Office cabins with ICT facilities.
- Retirement benefits as per the Government of Assam.
- Leave benefits as per the Government of Assam.
- Canteen facilities.
- Outdoor and Indoor sports facilities.
- Clean drinking water facilities.
- Parking area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System for both teaching and Non-Teaching Staff. Both the teaching and non-teaching staff members have to submit their performance report in a prescribed format. Teachers in this report, have to provide information about their research works, presentations, publications, contributions to corporate life, co-curricular activities, and others. Informations provided in the performance appraisal report are verified and authenticated by IQAC. Teachers of the college join different seminars, workshops, conferences, Orientation Programme, and Refresher courses with due permission from the college and report the same on completion. They have to report it to IQAC as well. This becomes the basis of the promotion of the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Management is considered as the life-blood of any administrative system. Lakhimpur Girls' College conducts regular Internal and External Financial Audits to strengthen and improve

its financial management.

All financial dealings (i.e., Payments and receipts) of the college from 1st April to 31st March are verified by the head Assistant and cross-verified by the Principal of the college. Internal Audit is carried out by Chartered Accountants. They verify the facts and express their opinions about the financial statements of the college during the year. These audits are conducted as per the auditing standard of the country. External Audit is done by Office of the Assistant Director of Audit (Local Fund), Government of Assam. Queries and Objections, if raised by the auditors, are resolved by the college authority in due time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College mobilizes funds both from internal and external sources and makes necessary arrangements for optimal utilization of resources available to the college. To ensure optimal utilization of available resources and check misuse of funds, various mechanisms such as Purchasing Committee, Construction Committee, audit are employed. The external sources of college funds include-

1. University Grant Commission (UGC).
2. Rashtriya Uchchatar Shiksha Abhiyan (RUSA).
3. Government of Assam.

College generates funds from Internal Sources. This includes-

1. Tuition fees from Students
2. Hostel fees from students
3. Festival and other Fees from students
4. College runs a self-financing Course of MA/MSc in Home Science

Apart from the apart, awards for Best Graduates and highest scorers in various subjects are sponsored by philanthropists on regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) plays an important role in institutionalizing quality assurance strategies and processes. It identifies parameters of qualities, strategies, and chalks out a plan of action for their completion. The institution through IQAC participates in various national assessment and accreditation institutions like the National Institutional Ranking Framework (NIRF), National Assessment and Accreditation Council (NAAC), All India Survey of Higher Education (AISHE). It enables the institution to improve and undergo a systematic change to meet the national and international standards of higher education. To bring a qualitative change in the institution, a mechanism of mentorship programme was introduced. Furthermore, the institution through IQAC encourages the teachers to participate in various faculty development programmes so that they are updated with the latest developments in their respective fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes of the college at periodic intervals. It ensures that classes are taken as per the academic calendar of the college and completed in time. It also makes it sure that the results of the semester and Sessional Examinations are analyzed by departments on regular basis. On the basis of these analyses, if any loopholes are found, IQAC ensures that remedial actions are taken by the college. For students who perform poorly in the sessional examinations or cannot follow the classes (slow learners), remedial classes are taken. IQAC also ensures that the latest tools and methodologies of the teaching learning process are in place in the college and properly utilized for the overall benefit of the institution. It encourages the teachers to participate in various courses concerning the teaching-learning process including Refreshers Courses, Orientation programmes, and other faculty development programmes. College through IQAC also confirms that a sufficient number of relevant books and journals are available at the college library. In fact, College though its IQAC takes all necessary measures to bring a desirable improvement in the teaching-learning process of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As can be seen through the vision and mission of the institution, Lakhimpur Girls' College prioritizes the importance of promoting gender equity. Being a visionary for the promotion of equal rights and opportunities for women, the college continuously strives to provide a foundation where such discussions can be undertaken. In order to be a top-notch institution which can state with pride that it has vehemently worked for the rights of women, the college has taken the following steps:

- The observance of "Women's day" every year, which mandates the participation of all the members of the college.
- Installment of sanitary napkin dispenser inside the college campus, which is used by students while paying a minimal fee.
- The observance of National Legal Services Day on 9th November, 2020, for the sole objective of empowering women.
- Self-defence course for the students, in order to inculcate the attitude of self-preservation, justice and safety within them.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College ensures that the different types of degradable and non-degradable wastes are properly managed and disposed of. These are as follows:

Solid waste management following :

- 1. Bio-degradable and non-degradable waste bins are placed in classrooms and academic buildings.**
- 2. These wastes are collected every day. Biodegradable wastes are placed in composting pits which are later on used as manure for gardens of the college.**
- 3. Non-Degradable wastes are moved to Municipality waste bins for further treatment.**
- 4. A separate solid waste incinerator is there at Girls' Hostel for non-degradable wastes management.**

E-Wastes Management:

1. E-wastes such as computers, batteries, and other electrical and electronic parts are sold directly to vendors which ultimately leads to safe disposal.

Liquid Wastes Management:

Liquid wastes from toilets and lavatory are disposed of in soak pits.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- From its genesis, Lakhimpur Girls' College has sought to create opportunities for women, both in the academic sphere and otherwise, and has continuously worked on uplifting the condition of women in the society.
- Situated in the district of Lakhimpur in Assam, which is home to various communities, the college has kept on striving for the betterment of these communities by making education accessible to the younger generation of girls from such background.
- The college has also been able to make education feasible for girls with a weak economic background.
- Being situated in a place where the cultural impact of one's community plays a huge role in developing and shaping the individual, the college puts immense impetus on enabling the students to flourish greatly and thrive in activities which resonates with their cultural background.
- In accordance of the enormous cultural momentum of the region, the college motivates and engages the students by administering cultural and artistic programmes time and again.

Some of the efforts and initiatives are listed below:

- The celebration of "Hindi Diwas" by the department of Hindi.
- Instituting regional holidays like "Me-Dam-Me-Phi" and "Ali-Aye-Ligang".
- Providing the staff with opportunities to utilize two restricted holidays in accordance to the list given by the Government of Assam and their own linguistic communities and cultural identities.
- Encouraging the students to showcase their cultural heritage

and providing them the platform for the same through the organisation of functions like college week, freshmen social amongst many.

- The celebration of "Fateha-E-Dwaz Daham" organised by the Muslim faculty and students inside the college premises, where all the members of the college take part in the festivities, thereby inculcating the spirit of religious tolerance and harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The college takes immense pride in inculcating the constitutional spirit within the members of the college. It has done so in the following ways:
 1. The observance of a road safety rally "Sadak Suraksha Jeevan Suraksha" on 13th February, 2021, on the occasion of National Road Safety Week by the NSS of the college.
 2. A Voter's Awareness Programme through street play was conducted within the college premises on 11th March 2021. The programme was organized by the District Administration of Lakhimpur, in association with a local NGO.
 3. On the eve of the Legislative Assembly election in Assam, the Department of Political Science in association with NCC of Lakhimpur Girls' College in order to raise awareness on the importance of voting.
 4. Awareness programme on "Beti Bachao Beti Padhao" by the NCC every year.
 5. The celebration of "Constitution Day" on 26th November every year by the NCC, which was done in collaboration with the Department of Political Science this semester.
 6. The observance of "Human Rights Day" on 10th December every year by the Department of Political Science.
 7. Institutionalisation of Safai Abhiyan and tree plantation on the occasion of Gandhi Jayanti on 2nd October by the NCC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://drive.google.com/file/d/1PRdtzNr479NmhZG0rSNjTTi9bsAK1290/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Lakhimpur Girls' College is immersed in the idea of celebrating commemorative events and festivals. Those are listed as such:

Commemorative Day and Events:

- Departmental Teachers' Day (Online), 5th September, 2020

- National Legal Day
- Hindi Divas
- National voters' Day, 25th January, 2021
- Republic Day observed in the college as well as participated in the district celebration
- National Road Safety weeks observed
- Talent Search
- National Science Day
- Talk on Horticulture and Breast Cancer on International Women day
- World Environment Day
- International Yoga Day

Festivals:

- Saraswati Puja
- Fateha e Dawas Daham

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Life Skills, Entrepreneurship and Women's Health

Objective:

- To provide options of employment and opportunities to students from a weaker economic background.
- To enable the students to delve deep into the various prospects of self-employment.
- To create a positive attitude in the students towards their health and well-being.

The context that required the initiation of the practice:

The college has witnessed an unprecedented number of students who require the knowledge regarding life skills and entrepreneurship, which falls outside their academic curriculum. Apart from the knowledge regarding their curriculum, the college has realized that the students also require vocational training, which will enable the students to expand their horizons and broaden their perspectives as well as opportunities. Even in the wake of the Covid-19 pandemic, the college tried earnestly to be true to its goal and continue working for the implementation of the said best practice.

Apart from life skills and entrepreneurial knowledge, the college also takes utmost pride in prioritizing the aspect of women's health. It becomes more crucial during the pandemic, when several students have faced many health-related issues.

The Practice:

In agreement with the codes laid down by the government for regulating the pandemic as well as highlighting the aforementioned best practice as much as possible, the institution commemorated certain events at the central as well as departmental levels:

Session	Programme
2020-2021	An IQAC-led webinar was conducted titled "How to Beat Stress Motivated?" by Ms. Shanti Pise, Senior Teaching Assistant, Pune on 18th June 2020, in association with the Departments Chemistry and History.
	An IQAC-led webinar was conducted titled "Mental Health during Covid-19 Pandemic" by Dr. Mythili Hazarika, Associate Professor, Department of Psychiatry, GMCH on 30th June 2020 association with the Department of Home Science.
	An IQAC-led webinar was conducted titled "A Career Option: Copyediting (Scholarly Publications)" by Mr. Ratul Hazarika Anannya Borgohain, Freelance copyeditors, Mumbai on 9th July association with the Department of English.
	A webinar was conducted titled "Self-learning, innovation, independence- turning your hobby/passion into a career" by Sharma, music composer-director and sound engineer, and Ms. Devi, playback singer, Mumbai on 14th July 2020, organized Lakhimpur Girls' College.
	The women's cell of the college organized a lecture series March 2021. The first lecture was on Horticulture, its practice future by Mrs. Jyotshna Das, renowned horticulturalist of L The second lecture was delivered by Mrs. Meera Das, Head of

Department of Hindi, Lakhimpur Girls' College on Breast Cancer sharing her own experiences in fighting this deadly obstruction, highlighting the importance of self-determination and courage with this disease.

Evidence of Success:

With the advent of this best practice, the students were more adaptable to the changing scenario of the present society. The pandemic has completely redefined what health means, which the webinars tried to portray. The webinar series also inculcated a spirit of confidence within the students in regards to their hobbies and passion, which were generally always trivialized.

Problems Encountered and Resources Required:

Due to the Covid-19 pandemic, it was quite difficult to manage the series of webinars related to the best practice as well as implementing the lecture series in accordance to the guidelines of the government even after the lockdown. It was through the sheer perseverance of the members closely associated with each webinars and lectures, and the constant effort of the IT cell of the college constituted during the pandemic that the best practice could be implemented to such a degree during this session.

The resources required for the successful implementation of the practice are:

- Participation of the students in the webinar and lecture series.
- Cooperation of the departments with the IQAC.
- IT committee of the college, who had a huge role to play in the success of the webinars.
- Fast internet facilities and computers.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

Lakhimpur Girls College, one of the foremost institutions of higher education for women in the northern bank of the river Brahmaputra of Assam, was established in 1972. It came up with a dream to impart women a quality education for building a strong foundation of the nation by preparing them for a world of quest, ambition, and excellence. To visualize this dream into reality, college has been striving to create a healthy academic environment. It has been in a mission to develop a pool of highly educated women who are not only competent in facing the present but also in shaping the future. College is determined to build a competitive infrastructure and attract students, teachers, and researchers. It has been in a continuous effort to promote innovations in teaching learning process and to achieve higher scales of perfection and make higher education a part of the social environment through community participation. With 16 departments (BA and BSc) and Post Graduate course in Home Science, College has been quite successful in terms of the number of girls receiving undergraduate education. Special care has been taken to attract students from underprivileged communities such as scheduled castes and tribes and minority communities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is running under Dibrugarh University. Hence, the curriculum is prepared and planned by the University. As per as the delivery and implementation of the curriculum is concerned, the responsibility becomes collective. University through its Academic Calendar prepares and set the tentative dates, time and duration for delivery and implementation of the curriculum. However, College enjoys limited autonomy concerning the implementation of the curriculum. Curriculum implementation includes lectures, seminars, practicals, group discussions and so on. College, in its Academic Council meetings, decides about how and when the curriculum set by the University is to be implemented. Routines are prepared; dates and times are set by the college for internal examinations. Academic Council meetings are called on to assess the progress of the curriculum covered and on the basis of it, decisions are made for smooth completion of the curriculum. Meetings are also summoned to analyze and understand the results of the students in final examinations and on the basis of it, decisions are taken. Systematic documentation of the curriculum delivery is made by the respective departments such as displaying of class routine, routine for sessional Examinations, records of sessional examinations etc. Apart from the departments, College centrally maintains the record of mark sheets of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lgcollege.ac.in/data/page/academic-calender/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic session begins with form fill-up (both online and offline) and admission along with an inaugural address of the principal. The admission process incorporates a career counseling

session by Career Counseling Cell, in order to familiarize the newly admitted students with the courses offered by the college. Classes commenced after the notification of the class routine came out. Classes continued till the announcement of lockdown. However, online classes had been taken place after the notification came out from the university. The first sessional examinations for the odd semesters have been conducted on time. Internal Assessments for students were conducted to discuss the issues and the ways to give the solution. The second sessional examination of undergraduate courses and terminal examination of HS classes were also conducted as per the university academic calendar. After evaluation of the second sessional examination, again the issues were discussed among the teachers. Every department of the college evaluated assignments as it is a part of the continuous evaluation process. The examinations of many odd semesters could not complete offline due to the announcement of lockdown. The COVID pandemic had interrupted many activities of the college. The classes of even semesters were taken online mode during those days. As only limited officials were permitted to perform their duties in the college as per DDMA guidelines, therefore even sessional examinations were conducted in online mode.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lgcollege.ac.in/data/page/academic-calender/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As the college is affiliated to Dibrugarh University, there is less scope for the college in integrating cross-cutting issues relevant to Gender, Human Values, Professional Ethics, Environment and Sustainability into the curriculum. The university makes the syllabus of every department keeping its eye on such issues. However, the college itself also takes several initiatives to deal with issues of professional ethics, gender, human values, environment and sustainability. The unit of the National Service Scheme (NSS) of the college often takes different initiatives related to human values, gender issues, environment and sustainability. The unit of the National Cadet Corps (NCC) has been active since it has been started in the college. This active NCC helps in breaking gender stereotypes among the students. The observation of Environment Day, Teacher's Day, Human Rights Day, Women's Day, Constitution Day etc, give a positive message among the students as well as in the society. The departments which undertake field study give immense opportunity to the students to interact with the people. Such study has certainly deepened the knowledge on gender issues, human values as well as on the environment. The college also organises yoga competitions, games and sports as well as cultural competitions in the college

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

07	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
174	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

590

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

192

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced (bright) and slow learners are identified with the help of in-semester and end-semester assessments (previous semester). The departments assess the learning levels of the students with the help of classroom activity, questioning session, sudden test and in-semester tests. Quiz competitions on various topics are also organized by the departments to assess the learning levels of the students. Group discussion is also one of the fruitful methods to know the learning level of the students where different topics are chosen, each member of the group has the opportunity to express topic based knowledge and teacher is one of the mediators of the session.

For the advanced learners, career counselling, discussion on advanced topics, group discussions and seminars are organized at departmental level. Also encourage them to write articles, papers and present papers in seminars and participate in inter-college, state and national level competitions. Similarly for the slow learners, remedial or extra classes are arranged. Group discussions are organised for peer-to-peer learning. Academic counselling is provided by the subject teachers. Parent teacher meets are organized to convey academic record or progress of their wards and seek assistance from the parent side.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1501	57

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic departments focus more importance on student centric methods rather than teacher centred methods. The departments organize various extension, community oriented, outreach programmes making students as active participants, so that students can build self-confidence, learn about themselves, understand the perspective of others and the community, acquire diverse experiences, build a sense of harmony and motive of dedication towards the locality.

In addition to the theoretical knowledge, departments are striving for creating learning environment where students can able to acquire knowledge by doing or from direct experiences. Similar to the science departments, in arts stream also, laboratories are available; for example, Psychological laboratory, Laboratory of Home Science, Language Lab, etc. In these laboratories, students have the opportunity to connect their theoretical knowledge taught in classroom to acquire hands on experience or practical work.

Besides, the departments adopt problem centric approaches by assigning field based study, projects to the students as part of in-semester or end-semester assessment; for which prescribed methodologies are taught beforehand. Topics or problems are chosen from societal, economic, political, geographical, cultural, health related issues or from physical sciences. Students have to visit the field, face the reality, understand the problem, identify the causes followed by suitable methodology and opine recommendations for betterment or solutions of the problems.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is consistently pursuing in building a sound IT infrastructure for the utilization in Teaching Learning Process. Every department has not less than one Computer and LCD Projector. For the enormous size halls, adequate sound systems are provided for effective communication. Entire college campus is covered by Wi-Fi Web Network with data transmission 100 MBPS. There is additionally one focal smart digital classroom in the college.

To convey the learning experiences, faculty members use PPT, Video clippings, films, and so forth. For getting advanced and exceptional information, faculty members take the advantages of e-resources.

This is appropriate to make reference to that the world is coming over the Covid19 pandemic. During the lockdown period which stays over one year, the college and explicitly every teacher had to keep alive the teaching process for the students with the assistance of ICT. Notwithstanding the College ICT Framework, every teacher has PCs, tablets with web connectivity in their own level and prepared themselves how to run online classes utilizing distinctive e-class/meeting platforms, how to use them for effective communication and to make interesting the teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

57

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Lakhimpur Girls College is affiliated to Dibrugarh University; as such the college follows the guidelines of Dibrugarh University in conducting examinations and evaluation. In every year, the University issues Academic Calendar for the General Degree Colleges and Institutes affiliated to the University. Following the academic calendar, notifications for 1st and 2nd Sessional Tests are issued by the college, set the question papers by the concerned departments of the college and examinations are conducted.

For making the internal assessment more transparent, Notifications of obtained marks in internal assessments including in assignments, seminars and group-discussions, are displayed in departmental notice boards. Records pertaining to internal assessments like, attendance sheet, question papers, evaluated answer scripts, mark-folios are kept by the Head of Departments which can be checked by the students, their parents and academic audit team.

Academic counselling is conducted based on the students' progression. Assessment of mid-semester Feedbacks received from students is done by the departments. Students performance review meeting along with parent's meets are organized in departmental level. Remedial classes are arranged if needed. Finally, internal assessment marks are supplied to the University for declaration of end-semester Results.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has adopted the following mechanisms to deal with grievances pertains to internal examinations;

First of all, obtained scores are displayed in the departmental notice boards and evaluated answer scripts are shown to the students. If there is any grievance from student side, she (institute of girl education) can approach the class teacher or Head of the department.

1. Answer scripts of the student who lodged the grievance are re-evaluated by the same or another teacher of the department and intimate the marks to the student within 2-3 days.
2. Students performance review meeting along with parent's meets are organized in departmental level.
3. Academic counselling is provided by the departments based on students' progression.
4. There is a structured individual Feed-back System in each department.

Still there is any unresolved grievance, same is referred to the Vice Principal/Principal through the Head of the Department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme and course outcomes are the pre-defined goals and objectives expected to be achieved by the students at the end of completion of a programme or a course. For all the programmes and courses offered by this college, programme or course specific

outcomes are clearly stated and uploaded in the college website. POs and COs are circulated among all the departments and teachers before introducing a new Programme or Course. Similarly for the existing Programmes and Courses, POs and COs are communicated to the departments, teachers and students before starting the session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://lgcollege.ac.in/data/page/course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Lakhimpur Girls College is affiliating to Dibrugarh University; as such the college follows the guidelines of Dibrugarh University in conducting examinations and evaluation. The attainment level of Programme Outcomes (POs) and Course Outcomes (COs) are evaluated following the criteria prescribed by the University.

For the purpose of evaluation, both internal and end-semester examinations are conducted as prescribed by the university. Internal assessment is done by the concerned departments of the college following the academic schedule issued by the University. For Internal Assessment, 20 % mark is earmarked for theory portions. The criterion of distribution of the above 20% marks is as under:

Sl No	Activities for Internal Assessment	Distribut Marks (Ma
1	For Sessional Activities (teacher may assign and assess any one of the following) <ul style="list-style-type: none"> • Group discussion on any topic of the course • Debates on various contents of the course • Presentation of seminar paper on various contents of the course • Assignments on the relevant topic of the course 	5%
2	For Sessional Tests (2 nos., each sessional test carries 5% marks)	10%

3	Attendance during the session	5%
	Total marks earmarked for Internal Assessment =	20 %

30 % mark is earmarked for practicals where practicals are assigned alongwith theory or practical is the part of a paper.

End-semester examinations for all affiliated colleges are conducted by the Dibrugarh University under their supervision. Arrangements for evaluation of Answer-script are also made by the University following their set procedures and finally, the University declares the End-semester results centrally.

Grading Pattern (Letter Grade with meaning of Grade Point)

O = Outstanding = 10 (Marks securing above 90%)

A+ = Excellent = 9 (Marks securing above 80 to 90%)

A = Very Good = 8 (Marks securing above 70 to 80%)

B+ = Good = 7 (Marks securing above 60 to 70%)

B = Above Average = 6 (Marks securing above 50 to 60%)

C = Average = 5 (Marks securing above 40 to 50%)

P = Pass = 4 (Marks securing from 30 to 40%)

F = Fail = 0 (Marks securing below 30%)

Abs = Absent / Incomplete = 0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

205

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://lgcollege.ac.in/uploads/files/Annual_Report_2020.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://lgcollege.ac.in/uploads/files/SSR_LGC_2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In order to create an ecosystem of creative learning and innovative techniques, Lakhimpur Girls' College adopts various teaching-learning methods. The following are the methods adopted by the college:

1. **Invited lectures:** The college organizes various talks and lectures by eminent personalities in the college now and then in order to make the students aware of various issues in the field of humanities as well as sciences. On the 24th of February, 2021, Sri Kuladhar Saikia, President, Assam Sahitya Sabha and Kumar Dipak Das, President, Assam Natya Sanmilian visited Lakhimpur Girls' College and had an interactive session with the students and teachers.

2. **Lecture series:** With the help of IQAC, Lakhimpur Girls' College, seventeen one-day webinars and one three-day webinar were successfully conducted during the period of lockdown. The

crux of the webinar series was the idea to make the lockdown productive for the students and to continue the academic atmosphere in the college. Listed below are the details of webinars conducted:

- a. Lecture 1(12th June, 2020)in association with Gonit Sora.Topic : Game Theory : "Can there be a Theory to play Game?" By Dr. Surajit Borkotoeky, Professor and Former Head, Department of Mathematics, Dibrugarh University.
- b. Lecture 2(18th June, 2020) in association with the Department of Chemistry and History: "How to Beat Stress and be Motivated?" By Ms. Shanti Pise, Senior Teaching Assistant, IISER, Pune.
- c. Lecture 3(22nd June, 2020) in association with the Department of English: "Literature in the Times of Crisis" by Prof. Debarshi Prasad Nath, Department of Cultural Studies, Tezpur University.
- d. Lecture 4(24th June, 2020)in association with Adventure Destination: "Nature and Youth" by Forest Man of India, Padmashree Jadav Payeng.
- e. Lecture 5(29th June, 2020)in association with the Department of Political Science: "COVID19 and International Politics" by Prof. Mahendra P. Lama, Jawaharlal Nehru University, Delhi.
- f. Lecture 6(29th June, 2020) in association with the Department of Political Science : "Human Trafficking in the Context of COVID-19" by Mrs. Padmini Brahma, Social Activist.
- g. Lecture 7(30th June, 2020) in association with the Department of Home Science: "Mental Health Challenges during COVID-19 pandemic" by Dr. Mythili Hazarika, Associate Professor, Department of Psychiatry, Guwahati Medical College and Hospital.
- h. Lectutre 8(1st July, 2020)in association with the department of History: "Effective Online Teaching by Prof. John Jose", Department of Computer Science and Engineering , IIT, Guwahati.
- i. Lecture 9(4th July, 2020) in association with the department of Education: "Research Methodology preparation and Standardization of Research Tools" by Prof. Manashee Gogoi and Prof. Mukut Hazarika, Department of Education, Dibrugarh University.
- j. Lecture 10(7th July, 2020) in association with the department

of Geography : "Application of Remote Sensing and GIS in Earth Science" by Dr. Ashim Sattar, Postdoctoral Researcher, University of Drayton, USA.

k. Lecture 11(8th July, 2020)in association with the department of Chemistry, Botany and Zoology: "How to read Scientific Literature and an Introduction to project "MANAV" by Dr. Aparna Harshal Wadavlikar, Consultant , Science Communication and Public Engagement , MANAV Human Atlas Initiatives, IISER, Pune.

l. Lecture12 (9th July, 2020) in association with the department of English : "A Career Option: Freelance Copyediting (Scholarly Publications)" by Mr. Ratul Hazarika and Ms. Ananya Borgohain, Freelance Copyeditor, Mumbai.

m. Lecture 13(10th July, 2020) in association with the department of Philosophy: "The current COVID-19 Pandemic and the need for Philosophical perspective" by Mr. Prodip Khataniar , Retd. Associate Professor and Head, Department of Philosophy , Cotton University.

n. Lecture 14 (10th July, 2020) in association with the department of Mathematics and Goniometry: "The Congruent Number Problem and Elliptic Curves" by Prof. Anupam Saikia, Department of Mathematic, IIT, Guwahati.

o. Lecture 15(13TH July, 2020) "The Relevance of Humanities in an Age of Science" by Mr. Aloy Buragohain, Former Research Fellow, European Research Council Project, Darmstadt University of Technology.

p. Lecture 16(14TH July,2020) "Self-learning , innovation, music and independent -turning your hobby/passion into a career" by Mr. Jatin Sharma , Music Composer, Director and Sound Engineer, Mumbai and Ms. Rupjyoti Devi , Playback Singer, Mumbai.

q. Lecture 17(1st August, 2020) organized by Sahitya Chora : "Distorted History, Social Media and Contemporary Society" by Prof. Rajib Handique, Head, Department of History, Gauhati University.

Along with these webinars, a three-day International Webinar from 27th July, 2020 to 29th July, 2020 was also organized by the Department of Physics, Lakhimpur Girls' College. The Topics are as follow: i. Large Deviations in Non-Equilibrium Systems by Dr. Sanjib Sabhapandit, Professor, Raman Research Institute,

Bangalore. ii. Concept of Time by Dr. Kishore Baruah , Senior Technical Officer, Department of Physics, Tezpur University. iii. Cosmology and Dark Matter in Introductory Level by Ishwita Saikia, PhD Research Scholar, Southern Methodist University, Dallsaas, Texas, USA.

3. Awareness programme on health : The Womens' Cell of Lakhimpur Girls' College organized a lecture session on the 2nd of March, 2021 on Horticulture and Breast Cancer. Mrs. Jyotshna Das, renowned horticulturist of Lakhimpur, delivered a lecture on the horticulture and its practices as well as future prospects of this discipline. The second lecture was delivered by Meera Das , HoD, Department of Hindi, Lakhimpur Girls' College on breast cancer. Sharing her personal experiences of fighting cancer, Mrs. Das talks about the preventive measures for cancer. Moreover, she also threw light on the importance of courage and will power as prime factors that help one fight back this deadly disease.

6. Extension programmes : Every department of the college undertakes extension programmes to make the students familiar with the realities of the societies. This also helps the students to learn the social-economic and political scenarios of the society. This year on the 13th of February, 2021, the department of Anthropology in collaboration with Red Ribbon Club, Lakhimpur Girls' College organized a free blood group identification and blood donation camp at Angarkhowa Chariali High School, Lakhimpur.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to sensitize the students to various socio-economic and political issues, Lakhimpur Girls' College undertakes several extension activities in the neighbourhood communities and areas. The programmes are as follow:

1. National Legal Service day was observed in collaboration with District Legal Service Authority on 9th of November, 2020. The programme focused on empowering women on legal issues.

2. The NSS Unit of Lakhimpur Girls' College organized a Road Safety rally titled " Sadak Suraksha Jeevan Suraksha" on 13th February, 2021 on the occasion of National Road Safety Month.

3. The department of Anthropology organized a Free Blood Group Identification Camp ad Blood Donation Awareness Programme in Angarkhuwa Chariali High School on 13th February, 2021.

4. An AIDS awareness camp was organized at the college campus in association with AIDS Control Society, Lakhimpur on 3rd March, 2021.

5. The department of Home Science in association with PNB and RBSETI organized a training programme on life skills and entrepreneurship from 18th to 29th February 2021 in the college campus.

6. The Eco club , Lakhimpur Girls' College organized an extension programme at Collegiate High School, Lakhimpur on the 20th of February , 2021 and at Lakhimpur Girls' Higher Secondary, Lakhimpur on 4th March, 2021. The programmes titled as "Sanskar :

Manuhe Manuhor Babe" focused primarily on creating awareness on witch hunting and superstitious beliefs and practices. The Principal along with many faculty members took part in the programmes.

7. A voter's awareness cycle rally was organized by the department of Political Science in collaboration with 72 AssamGirls(I) Coy NCC, Lakhmpur Girls' College to Panigaon and Ronganadi, two nearby rural areas of Lakhimpur district. Two more voter's awareness camps were held at the college campus on 11th March, 2021 and 24th March, 2021 in association with District Administration and Mr. Rakesh Barik, the first para cyclist of North east India, respectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Lakhimpur Girls' College has adequate infrastructure and physical facilities for the smooth conducting of the teaching-learning process. These facilities are arranged to enhance academic excellence according to its vision and strategic objective. It may be categorized as under i) Teaching -learning Resources i.e. infrastructure required for the classroom, library, laboratory, computer equipment, computer center, digital classroom, conference hall, etc. ii) Teaching-learning support facilities like hostels, Canteen, Gymnasium hall, Sports ground, Indoor stadium, etc. iii) Utility facilities like safe drinking water, girls' common room, power generator, sanitary Napkin dispenser. The daily classes are scheduled for optimal utilization of the

physical classroom infrastructure. Computer equipment like projectors, smartboards, digital markers, pointers, etc. are commonly used during the time of the seminar/workshop presentation and day-to-day classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To focus on the importance of extracurricular activities in an educational institution, Lakhimpur Girls' College has been taking well initiative for the establishment of adequate cultural and sports facilities over the years. The institute also encourages and facilitates the students to take part in different cultural and sports activities, like the annual college week sports and cultural competition, inter-college sports, and cultural championship of different events organised by affiliating university. Each and every year the college students participate in the intercollege cultural festival. There is a secretary of Cultural portfolio in college student union and a professor-in-charge of cultural department, who are jointly work for holistic development of cultural side. The students enthusiastically participated in several cultural events like singing, dancing, drama, etc. Similarly, the college has also appointed three professors-in-charge for three sports facilities, i.e. one for Indoor games, one for Outdoor games, and another for gymnasium for taking the responsibilities of proper use and maintenance of sports facilities of the college. A qualified yoga instructor also requited by the college so that students of the college may learn yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Classrooms-39, Seminar halls-1, Smart classroom-5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

21,05,109.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Lakhimpur Girls' College central library is fully automated from the current year, using SOUL 2.0 software which is developed by INFLIBNET, Gandhinagar, Ahmedabad. The LGCC library also has the 'D-Space' digital library software. It has been installed to organise, manage and provide access to institutional repositories and other digital versions of resources viz. college magazine, college annual News Letter, etc. have been stored and made easily accessible to the users. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. The committee periodically takes stock of the functioning of the library. To ensure the return of books from the students' end, it

is made compulsory for the students to collect 'Library clearance certificate' before semester examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://lgcollege.ac.in/data/page/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,04320.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Teachers= 11 per day, Students = 45 per day

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has provided an emphasis on the maintenance and utilization of IT facilities to ensure efficient functioning. Computer maintenance is done regularly and non-repairable systems are disposed of. There is an IT Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The Committee takes stock of the IT infrastructure of the college and is responsible for timely up-gradation of the IT resources as and when necessary. The college has about 92 computers, 3 computer labs, 9 internet-connected systems with 100 MBPS bandwidth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

92

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34,41,779.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic, and support facilities - laboratory, library, sports complex, computers, classrooms, etc. Maintenance and utilization of laboratory infrastructure and facilities: Every department maintains a stock register of the goods utilized and purchased. The maintenance of lab equipment and chemicals is done by the HOD's of the concerned departments. The purchase of laboratory equipment and other chemicals, specimens, etc. is done by the college office inviting open quotation as per requirement sent by the HOD. Major constructions are supervised by the Planning Development and Construction Committee of the college while minor repair works are done under the supervision of the concerned department. Maintenance and utilization of Library: Every year the Librarian of the Central Library of the college collects the list of required books from departments through the HOD of the concerned department. There is a Library Committee which is

responsible for making necessary purchases as per recommendations received from the teaching departments of the college. The committee periodically takes stock of the functioning of the library. To ensure the return of books from the students' end, it is made compulsory for the students to collect 'Library clearance certificate' before semester examinations. Maintenance and utilization of sports facilities: The concerned Secretaries of LGCSU and Professor in Charge of Indoor Games, Outdoor Games, and Gymnasium take responsibility for the proper use and maintenance of the sports facilities like Badminton court/ Volleyball court / TT Courts /Gym. There is a Purchase Committee of the college for making necessary purchases as per recommendations received from the games and sports sections of the college. Maintenance and utilization of IT facilities: Computer maintenance is done regularly and non-repairable systems are disposed of. There is an IT Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The Committee takes stock of the IT infrastructure of the college and is responsible for timely upgradation of the IT resources as and when necessary. Student support and welfare: There are sub-committees for canteen, hostel management, anti-ragging, health care, stress management, which works for the welfare of students when needed. The health Care Unit in College Campus provides necessary first aid treatment to the Students during college hours. The Health Care Unit is run by a Doctor, hostel superintendent, and a hostel caretaker on regular basis. students as well as to conduct Yoga sessions for the students in association with the Yoga cell of the college. Academic support: College follows the syllabus prescribed by the parent university, Dibrugarh University. End semester examinations are conducted as per time table given by Dibrugarh University. Academic support to the students is also provided by conducting tutorial sessions and remedial classes. In the last year of degree courses, the college provides full support to the students to carry on their project works as per their requirement for the successful and timely completion of their project works

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1775	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
20	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Administrative bodies/committees of the institution Students Council named as Lakhimpur Girls' College Students Union is an elected body and the representatives of the students of the

college. Members of the Council are involved in various administrative, financial and academic activities of the college. They, along with the administration, organise all events of National importance such as Republic Day, Independence Day, Voters Day and so on. They organise College Week in the month of January. In the college week, sports (Race, Badminton, Kabaddi, Volleyball etc.), Cultural (Dance, Singing, One Act Play etc.), literary (Recitation, Extempore Speech etc.) and debating competitions are organised to nurture and cherish the budding talents of the institution. Similarly, they organise Swaraswati Pooja with lots of enthusiasm and joy. Other important events organised by the students' council include celebration of Sankardev tithi and Fateha Doaz Daham. Every year, on 5th September, they also organise Teachers' day and felicitate the teachers for their contribution to their life and development of the society. They also organise Freshers Social to welcome the newcomers of the college and help them in integrating with the college environment. Students of the college, particularly the Executive members of the Students' Council are represented in a number of bodies/committees of the college. Some of the important bodies/committees where they are represented are given below:

1. Anti-ragging committee
2. College Students' Election Committee
3. Grievance and Redressal cell
4. RUSA Project Monitoring Unit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Lakhimpur Girls' College Alumni Association contributes to the overall development of the college through financial as well as other support services. Alumni Association, through its departmental Alumni Associations, participates in different academic works including daily classes. The Alumni Association of the college donated a Cycle Stand for students in the year 2013. Presently, Association is planning to register itself under Registration of Societies Act 1860 shortly. Every year, outgoing students of the college register themselves as alumni through the college portal and become a part of the college even after their departure. They serve as ambassadors of the college to the far-flung areas of the region and thereby contribute to the overall development of the college as well as the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Being one of the first educational institutions for women situated in the North Bank of Assam, the major objective of Lakhimpur Girls' College is to illuminate the society in regards to women's education, their right to financial freedom and economic independence. In order to achieve this, the college organizes various workshops, seminars and provisions for vocational courses in order to make the students achieve a stable career.
- Keeping in mind the new trends and prospects of education, the college takes pride in being up-to-date with the changing models of education. This can be seen with the adoption of the CBCS in the curriculum.
- The college also has a mission to make the campus an environment embedded in research. To make the college a research-engaging environment, the college strives to make the faculty take part in innovative projects. This can be witnessed through the e-journal of the college, "KANCHIOLI-???????? (ISSN: 2583-0740)", thereby urging the members of the college to participate in research-based work.
- In accordance to the vision of building a proper infrastructure for the betterment of each and every major stakeholders of the college, Lakhimpur Girls' College has constructed language laboratory, digital room and new classrooms.
- In order to achieve sustainable development, the college also actively participates in maintaining a concord between the members of the college and the natural environment of the campus. The college takes pride in the proper maintenance of the landscape and the gardens, thereby preserving an eco-friendly campus.

File Description	Documents
Paste link for additional information	https://lgcollege.ac.in/data/page/mission-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Lakhimpur Girls' College takes pride in being receptive to the process of decentralization in various activities of the college, which is possible through the strong and effective cooperation between and participation of the various committees and administration of the college.

CASE STUDY OF THE COMMITTEE OF STUDENTS AID FUND, LAKHIMPUR GIRLS' COLLEGE:

- The disbursement of funds to students in need of financial assistance is decided by the Students Aid Fund Committee, through the process of decentralization.
- Decentralization is practiced through the committee by effectively curbing down biases, prejudices and any other sort of official heirarchy, thereby extending equal opportunities to the students who are in dire need of financial support.
- The four-member committee consists of the teaching staff of the college, along with the assistance of the non-teaching staff, which is formed by the Principal of the college. The Principal has no further authority and jurisdiction over the functioning of the committee.
- The committee decides on the students in due of the financial aid, through their income certificates and previous year report cards.
- The capital for the fund is collected during the admission process of the students. The percentage of amount to be taken from the admission fee for the fund is decided by the committee itself. Therefore, the cooperation of the students' body is equally important.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of Lakhimpur Girls' College orients toward the vision, mission and objective of the college, which are always

taken into account in every decision-making process of the college. Most of the decisions are taken based on the following areas which are chalked out from the visions and missions of the college:

1. Academic infrastructure
2. Curriculum planning and design
3. Research activities
4. Teachers' progress and development
5. Sustainable and green campus

For the session 2020-21, the following plan of action was chalked out for college.

1. An Interdisciplinary Research Journal will be published.
2. Preparation for Cycle-III NAAC Accreditation will be boosted.
3. Subscription of Nlist will be renewed and Research Culture in the College will be promoted.
4. Institutional Infrastructure/Building will be enhanced and the Central Library of the college will be digitized.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the college consists of the Governing body, the Principal, the teaching staff, the non-teaching staff and the students of the college. The various levels within the college administration is described below:

1. The Governing Body is a major stakeholder of the college. The members are in constant contact with the Principal for decisions pertaining to finance, recruitment of new faculty, infrastructure and other college-related issues and programmes, mainly focusing on the comprehensive development of the college.
2. The Principal is constantly assisted by the Head of the

Departments of the college, the other teaching staff as well as the non-teaching staff.

3. The Vice Principal is directly under the Principal of the college. They act as the Principal in-charge and might take necessary decisions for the college whenever necessary. The Vice Principal is the head of all the academic responsibilities of the college.
4. The Head of the Department supervises the smooth operation of the respective departments. In order to acheive this, meetings on a regular basis are conducted at the departmental level. Decisions pertaining to the department which are related to both the curricular and extra-curricular activities are taken in these meetings presided mostly by the heads.
5. The College also has the IQAC, which strives to acheive quality enhancement. The IQAC has an integral part towards the implemetation and maintenance of the overall quality of the institution.
6. The Student Council is headed by the president who is elected democratically by the students. Along with the president, there are several other leaders of the council whose objective is to prioritize the betterment of the students. Meetings are held by the council to discuss on student-related issues and the organization of extra-curricular activities in the college.
7. The student council works along with the various committees of the college. The committees created mainly deal with issues pertaining to management, administration, cultural, academic and general problems and concerns of the members of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://lgcollege.ac.in/data/page/organogram-of-lakhimpur-girls-college/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes pride in providing several benefits to its members, both teaching and non-teaching. Some of them are listed below:

1. For Teaching Staff:

- Leave benefits as per the Government of Assam.
- Retirement benefits as per the Government of Assam.
- Staff common room with washrooms.
- Canteen facilities.
- Outdoor and Indoor sports facilities.
- IQAC room.
- Staff Parking area.
- Library facilities.
- Clean drinking water facilities.
- Departmental rooms with ICT facilities.

2. For Non-teaching Staff:

- Office cabins with ICT facilities.
- Retirement benefits as per the Government of Assam.
- Leave benefits as per the Government of Assam.
- Canteen facilities.
- Outdoor and Indoor sports facilities.
- Clean drinking water facilities.
- Parking area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System for both teaching and Non-Teaching Staff. Both the teaching and non-teaching staff members have to submit their performance report in a prescribed format. Teachers in this report, have to provide information about their research works, presentations, publications, contributions to corporate life, co-curricular activities, and others. Informations provided in the performance appraisal report are verified and authenticated by IQAC. Teachers of the college join different seminars, workshops, conferences, Orientation Programme, and Refresher courses with due permission from the college and report the same on completion. They have to report it to IQAC as well. This becomes the basis of the promotion of the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Management is considered as the life-blood of any

administrative system. Lakhimpur Girls' College conducts regular Internal and External Financial Audits to strengthen and improve its financial management.

All financial dealings (i.e., Payments and receipts) of the college from 1st April to 31st March are verified by the head Assistant and cross-verified by the Principal of the college. Internal Audit is carried out by Chartered Accountants. They verify the facts and express their opinions about the financial statements of the college during the year. These audits are conducted as per the auditing standard of the country. External Audit is done by Office of the Assistant Director of Audit (Local Fund), Government of Assam. Queries and Objections, if raised by the auditors, are resolved by the college authority in due time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College mobilizes funds both from internal and external sources and makes necessary arrangements for optimal utilization of resources available to the college. To ensure optimal utilization of available resources and check misuse of funds, various

mechanisms such as Purchasing Committee, Construction Committee, audit are employed. The external sources of college funds include-

1. University Grant Commission (UGC).
2. Rashtriya Uchchatar Shiksha Abhiyan (RUSA).
3. Government of Assam.

College generates funds from Internal Sources. This includes-

1. Tuition fees from Students
2. Hostel fees from students
3. Festival and other Fees from students
4. College runs a self-financing Course of MA/MSc in Home Science

Apart from the apart, awards for Best Graduates and highest scorers in various subjects are sponsored by philanthropists on regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) plays an important role in institutionalizing quality assurance strategies and processes. It identifies parameters of qualities, strategies, and chalks out a plan of action for their completion. The institution through IQAC participates in various national assessment and accreditation institutions like the National Institutional Ranking Framework (NIRF), National Assessment and Accreditation Council (NAAC), All India Survey of Higher Education (AISHE). It enables the institution to improve and undergo a systematic change to meet the national and international standards of higher education. To bring a qualitative change in the institution, a mechanism of mentorship programme was introduced. Furthermore, the institution through IQAC encourages the teachers to participate in various faculty development programmes so that they are updated with the latest developments in their respective fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes of the college at periodic intervals. It ensures that classes are taken as per the academic calendar of the college and completed in time. It also makes it sure that the results of the semester and Sessional Examinations are analyzed by departments on regular basis. On the basis of these analyses, if any loopholes are found, IQAC ensures that remedial actions are taken by the college. For students who perform poorly in the sessional examinations or cannot follow the classes (slow learners), remedial classes are taken. IQAC also ensures that the latest tools and methodologies of the teaching learning process are in place in the college and properly utilized for the overall benefit of the institution. It encourages the teachers to participate in various courses concerning the teaching-learning process including Refreshers Courses, Orientation programmes, and other faculty development programmes. College through IQAC also confirms that a sufficient number of relevant books and journals are available at the college library. In fact, College through its IQAC takes all necessary measures to bring a desirable improvement in the teaching-learning process of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As can be seen through the vision and mission of the institution, Lakhimpur Girls' College prioritizes the importance of promoting gender equity. Being a visionary for the promotion of equal rights and opportunities for women, the college continuously strives to provide a foundation where such discussions can be undertaken. In order to be a top-notch institution which can state with pride that it has vehemently worked for the rights of women, the college has taken the following steps:

- The observance of "Women's day" every year, which mandates the participation of all the members of the college.
- Installment of sanitary napkin dispenser inside the college campus, which is used by students while paying a minimal fee.
- The observance of National Legal Services Day on 9th November, 2020, for the sole objective of empowering women.
- Self-defence course for the students, in order to inculcate the attitude of self-preservation, justice and safety within them.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
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<p>College ensures that the different types of degradable and non-degradable wastes are properly managed and disposed of. These are as follows:</p> <p>Solid waste management following :</p> <ol style="list-style-type: none"> 1. Bio-degradable and non-degradable waste bins are placed in classrooms and academic buildings. 2. These wastes are collected every day. Biodegradable wastes are placed in composting pits which are later on used as manure for gardens of the college. 3. Non-Degradable wastes are moved to Municipality waste bins for further treatment. 4. A separate solid waste incinerator is there at Girls' Hostel for non-degradable wastes management.
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E-Wastes Management:

1. E-wastes such as computers, batteries, and other electrical and electronic parts are sold directly to vendors which ultimately leads to safe disposal.

Liquid Wastes Management:

Liquid wastes from toilets and lavatory are disposed of in soak pits.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- From its genesis, Lakhimpur Girls' College has sought to create opportunities for women, both in the academic sphere and otherwise, and has continuously worked on uplifting the condition of women in the society.
- Situated in the district of Lakhimpur in Assam, which is home to various communities, the college has kept on striving for the betterment of these communities by making education accessible to the younger generation of girls from such background.
- The college has also been able to make education feasible for girls with a weak economic background.
- Being situated in a place where the cultural impact of one's community plays a huge role in developing and shaping the individual, the college puts immense impetus on enabling the students to flourish greatly and thrive in activities which resonates with their cultural background.
- In accordance of the enormous cultural momentum of the region, the college motivates and engages the students by administering cultural and artistic programmes time and again.

Some of the efforts and initiatives are listed below:

- The celebration of "Hindi Diwas" by the department of Hindi.
- Instituting regional holidays like "Me-Dam-Me-Phi" and "Ali-Aye-Ligang".
- Providing the staff with opportunities to utilize two restricted holidays in accordance to the list given by the

Government of Assam and their own linguistic communities and cultural identities.

- Encouraging the students to showcase their cultural heritage and providing them the platform for the same through the organisation of functions like college week, freshmen social amongst many.
- The celebration of "Fateha-E-Dwaz Daham" organised by the Muslim faculty and students inside the college premises, where all the members of the college take part in the festivities, thereby inculcating the spirit of religious tolerance and harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The college takes immense pride in inculcating the constitutional spirit within the members of the college. It has done so in the following ways:
 1. The observance of a road safety rally "Sadak Suraksha Jeevan Suraksha" on 13th February, 2021, on the occasion of National Road Safety Week by the NSS of the college.
 2. A Voter's Awareness Programme through street play was conducted within the college premises on 11th March 2021. The programme was organized by the District Administration of Lakhimpur, in association with a local NGO.
 3. On the eve of the Legislative Assembly election in Assam, the Department of Political Science in association with NCC of Lakhimpur Girls' College in order to raise awareness on the importance of voting.
 4. Awareness programme on "Beti Bachao Beti Padhao" by the NCC every year.
 5. The celebration of "Constitution Day" on 26th November every year by the NCC, which was done in collaboration with the Department of Political Science this semester.
 6. The observance of "Human Rights Day" on 10th December

- every year by the Department of Political Science.
7. Institutionalisation of Safai Abhiyan and tree plantation on the occasion of Gandhi Jayanti on 2nd October by the NCC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://drive.google.com/file/d/1PRdtzNr479NmhZG0rSNjTTi9bsAK1290/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Lakhimpur Girls' College is immersed in the idea of celebrating commemorative events and festivals. Those are listed as such:

Commemorative Day and Events:

- Departmental Teachers' Day (Online), 5th September, 2020
- National Legal Day
- Hindi Divas
- National voters' Day, 25th January, 2021
- Republic Day observed in the college as well as participated in the district celebration
- National Road Safety weeks observed
- Talent Search
- National Science Day
- Talk on Horticulture and Breast Cancer on International Women day
- World Environment Day
- International Yoga Day

Festivals:

- Saraswati Puja
- Fateha e Dawas Daham

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Life Skills, Entrepreneurship and Women's Health

Objective:

- To provide options of employment and opportunities to

students from a weaker economic background.

- To enable the students to delve deep into the various prospects of self-employment.
- To create a positive attitude in the students towards their health and well-being.

The context that required the initiation of the practice:

The college has witnessed an unprecedented number of students who require the knowledge regarding life skills and entrepreneurship, which falls outside their academic curriculum. Apart from the knowledge regarding their curriculum, the college has realized that the students also require vocational training, which will enable the students to expand their horizons and broaden their perspectives as well as opportunities. Even in the wake of the Covid-19 pandemic, the college tried earnestly to be true to its goal and continue working for the implementation of the said best practice.

Apart from life skills and entrepreneurial knowledge, the college also takes utmost pride in prioritizing the aspect of women's health. It becomes more crucial during the pandemic, when several students have faced many health-related issues.

The Practice:

In agreement with the codes laid down by the government for regulating the pandemic as well as highlighting the aforementioned best practice as much as possible, the institution commemorated certain events at the central as well as departmental levels:

Session	Programme
2020-2021	An IQAC-led webinar was conducted titled "How to Beat Stress Motivated?" by Ms. Shanti Pise, Senior Teaching Assistant, Pune on 18th June 2020, in association with the Departments Chemistry and History.
	An IQAC-led webinar was conducted titled "Mental Health during Covid-19 Pandemic" by Dr. Mythili Hazarika, Associate Professor, Department of Psychiatry, GMCH on 30th June 2020 in association with the Department of Home Science.
	An IQAC-led webinar was conducted titled "A Career Option: Copyediting (Scholarly Publications)" by Mr. Ratul Hazarika and Anannya Borgohain, Freelance copyeditors, Mumbai on 9th July 2020.

association with the Department of English.

A webinar was conducted titled "Self-learning, innovation, independence- turning your hobby/passion into a career" by Sharma, music composer-director and sound engineer, and Ms Devi, playback singer, Mumbai on 14th July 2020, organized Lakhimpur Girls' College.

The women's cell of the college organized a lecture series in March 2021. The first lecture was on Horticulture, its present and future by Mrs. Jyotshna Das, renowned horticulturalist of India. The second lecture was delivered by Mrs. Meera Das, Head of Department of Hindi, Lakhimpur Girls' College on Breast Cancer, sharing her own experiences in fighting this deadly obstruction, highlighting the importance of self-determination and courage with this disease.

Evidence of Success:

With the advent of this best practice, the students were more adaptable to the changing scenario of the present society. The pandemic has completely redefined what health means, which the webinars tried to portray. The webinar series also inculcated a spirit of confidence within the students in regards to their hobbies and passion, which were generally always trivialized.

Problems Encountered and Resources Required:

Due to the Covid-19 pandemic, it was quite difficult to manage the series of webinars related to the best practice as well as implementing the lecture series in accordance to the guidelines of the government even after the lockdown. It was through the sheer perseverance of the members closely associated with each webinars and lectures, and the constant effort of the IT cell of the college constituted during the pandemic that the best practice could be implemented to such a degree during this session.

The resources required for the successful implementation of the practice are:

- Participation of the students in the webinar and lecture series.
- Cooperation of the departments with the IQAC.
- IT committee of the college, who had a huge role to play in the success of the webinars.
- Fast internet facilities and computers.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Lakhimpur Girls College, one of the foremost institutions of higher education for women in the northern bank of the river Brahmaputra of Assam, was established in 1972. It came up with a dream to impart women a quality education for building a strong foundation of the nation by preparing them for a world of quest, ambition, and excellence. To visualize this dream into reality, college has been striving to create a healthy academic environment. It has been in a mission to develop a pool of highly educated women who are not only competent in facing the present but also in shaping the future. College is determined to build a competitive infrastructure and attract students, teachers, and researchers. It has been in a continuous effort to promote innovations in teaching learning process and to achieve higher scales of perfection and make higher education a part of the social environment through community participation. With 16 departments (BA and BSc) and Post Graduate course in Home Science, College has been quite successful in terms of the number of girls receiving undergraduate education. Special care has been taken to attract students from underprivileged communities such as scheduled castes and tribes and minority communities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

College chalked out a plan of action on the following areas:

1. To Construction New Academic Building.
2. Process of RUSA Fund Procurement will be initiated for

infrastructure development.

3. To promote Research Environment in the college through invited Lecture Sessions and publication of books.

4. To continue Online Classes and expand Extension activities by the college through IQAC, NCC, NSS, and departments.

5. To promote Sports, cultural and literary activities in the college.

6. To increase the involvement of alumni in the overall development of the College.

NAAC